

Bowls Hampshire Online Application – Invitation to become a User.

Dear Bowls Hampshire Member,

You will have heard that Bowls Hampshire has introduced a Bowlers Online Application whereby affiliated members are able to input their information directly if they so wish.

There is already a minimum level of information in the system for every member of Bowls Hampshire, which was so that your clubs could affiliate all current members.

Our Privacy Policy, with reference to the system can be viewed on the Bowls Hampshire website, where there is also a link to the online application – lefthand tab.

Should you wish to activate your account, please contact your Secretary so that they add /or check your email address is assigned to your details, as this will be needed to activate your user account.

If you would like to become a User of the Bowls Hampshire Online Application. In the first instance you need to create a 'User' account. To do this is go to the Bowls Hampshire website, where there is a link to the online application – lefthand tab, or go to google and enter "Bowls Hampshire Online".

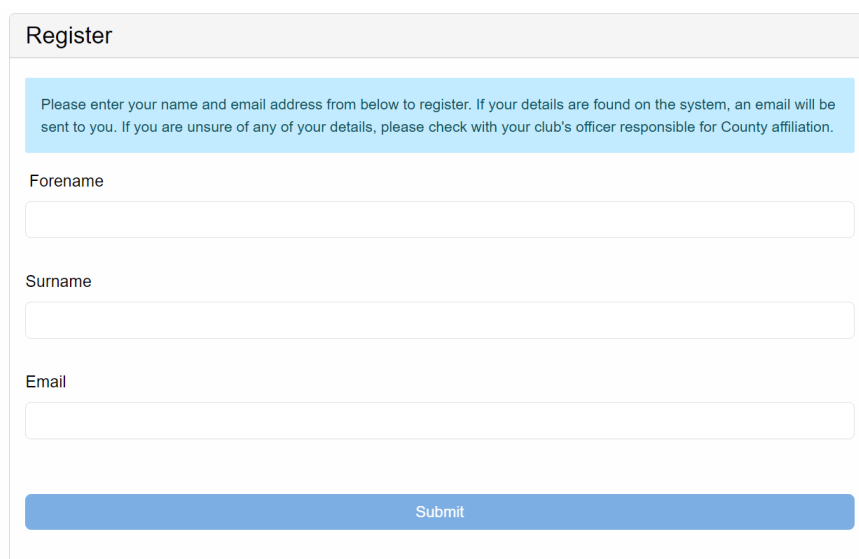
The following screen will come up.



The screenshot shows a 'Login' form with the following elements:

- Login** (Section Header)
- Username** (Text label above a text input field)
- Password** (Text label above a text input field)
- Login** (Blue button)
- [Create login \(affiliated players only\)](#) (Link at the bottom left)
- [Reset Password](#) (Link at the bottom right)

Click on the "create login" link at the bottom left and follow the instructions to create your account.



The screenshot shows a 'Register' form with the following elements:

- Register** (Section Header)
- Please enter your name and email address from below to register. If your details are found on the system, an email will be sent to you. If you are unsure of any of your details, please check with your club's officer responsible for County affiliation.

 (Instructional text in a light blue box)
- Forename** (Text label above a text input field)
- Surname** (Text label above a text input field)
- Email** (Text label above a text input field)
- Submit** (Blue button)

It is important that your name is the same as has been preloaded onto the system i.e. the club may have listed a member called Edward Smith as Ted Smith or Kathleen Jones as Kath Jones.

You are able to update / change your name once you have gained access to the system.

The following notice should appear if you have been successfully registered.

Registration submitted

Thank you, your details will be processed. If successful you will receive an email shortly (you may need to check your spam folder).

An email will then be sent to you stating *"Please activate your account by using the link in the email titled 'Bowls Hampshire Account Activation'".*

This will enable you to log on to the application. Your username is your email address.

If you do not find the invitation in your Inbox, please check your Spam/Junk folder.

Once you have access to your account, you will see the following information.

Personal Information

In addition to the basic information already provided, individuals can add further personal information if they wish to.

Competitions

Your Bowls Hampshire County Competition entries have been added to the application by your club.

Once the draws have been made you will be able to view them in the BH Online Application, add/amend team members, enter your own results, see who your opponent/s is/are and view their contact details.

There will still be an Area Secretary for each area to assist with any queries.

Friendly Matches

You will be able to apply online for friendly matches. Once selected you will receive an email confirming your selection, be able to confirm your availability, add any visitors who require meals, see who else is playing and obtain details of how to pay for your matches.

There will still be Men's and Ladies Match Secretaries.

Kind regards
Hazel Marke
Secretary Bowls Hampshire